



The Treasurer of VDAS shall:

- a) have a term of 3 years.
- b) receive, disburse and deposit funds as required.
- c) keep the membership fully advised on all financial matters connected with the funds.
- d) keep accurate financial records, indicating all receipts and disbursements.
- e) keep funds in such place as the President and/or the Director may designate as required.
- f) prepare vouchers and disburse such funds as directed by the President, Director and/or a motion at a general meeting.
- g) ensure expenditure and signing authority for the disbursement of funds are in accordance with Vanscoy & District Agricultural Society.
- h) perform additional duties pertaining to VDAS's day to day business as necessary.
- i) Assist in the selection of the auditor, contact auditor for purposes of acquiring services, take financial records/books to auditor/reviewer for review and send all reports to appropriate organizations for regular reporting purposes.
- j) be one of the three persons with signing authority to co-sign all cheques for expenses approved.